AGENDA

1. Apologies
2. Approval of Minutes of Last Meeting
3. Chair's Report (Rosemary Cresswell)
4. Trustees' Report, including
   a. Membership (Claire Jones)
   b. Conferences (Samiksha Sehrawat)
   c. Bursaries (Executive Secretary for AG)
   d. Roy Porter Prize 2018 announcement (Catherine Cox)
   e. Web and Social Media (Victoria Bates)
   f. Independent Examiner's Report (provided by Paul Cowham)
   g. Financial Report (Chair for AG)

Publications
5. SHM Editorial Team Reports
   a) Journal Co-Editors
   b) Book Reviews Vanessa Heggie
7. Gazette Editor’s Report Anne Hanley

Other Reports
8. Policy Officer's Report (Chair for RM)
9. Postgraduate and Early Career Officer’s Report Stephen Mawdsley
10. EC Membership
    a) Members stepping down
    b) Nominations for Membership of the EC and Re-Elections
11. AOB and Date of Future Meeting

Friday 10 July 2020 (tbc) at the Society's Biennial Conference at Swansea University.
SOCIETY FOR THE SOCIAL HISTORY OF MEDICINE

Annual General Meeting 2017 in 2018
11 July 2018, 12-1.30pm

Held in Lecture Theatre A, Central Teaching Hub, University of Liverpool, Brownlow Hill, Liverpool, L69 3GB, as part of the Society for the Social History of Medicine Conference, ‘Conformity, Dialogue and Deviance in Health and Medicine’.

Present - David Cantor, Erica Charters, Catherine Cox, Anne Hanley, Jesse Olszynko-Gryn, Clare Hickman, Claire Jones, Richard McKay, Stephen Mawdsley, Alex Mold, Clare Morton, Alison Moulds, Beatriz Pichel, Samiksha Sehrawat, Trish Skinner, Leonard Smith, Carsten Timmermann, Rosemary Wall, Brian Ward

1. Apologies - Victoria Bates, Anna Greenwood, Keir Waddington

2. Approval of Minutes of Last AGM
The minutes for the last AGM in Bucharest in September 2017 were distributed to attendees with a request that any amendments be sent within a week, after which the minutes would be approved.

3. Chair’s and Treasurer’s Reports (Carsten Timmermann and Erica Charters)
Carsten Timmermann, thanked everyone for coming, especially with so many lunchtime workshops scheduled at the same time. As Treasurer Erica Charters was taking part in one of these sessions, she attended the beginning of the meeting in order to answer any queries. The accounts are in a healthy state, and expenditure is in line with previous years, with most of our spending on conferences and bursaries. Carsten thanked Erica for her work as she is standing down.

The AGM held in 2018 refers to the activities of the Society in 2017, and discusses the contents of the annual report which has to be signed off by the Trustees and submitted to the Charities Commission. These annual reports are publicly accessible online.

The winner of the Roy Porter Student Essay Prize was announced: Kit Heinzmann (Harvard), for her essay on ‘Bedrooms and Barnyards: Two Medicines in Revolutionary France’ which engaged with the idea of two medicines, with a lively account of veterinary medicine in revolutionary Paris. There were two excellent runner ups: Michelle Webb (Exeter), who wrote on “‘Spotted all over’: The afterlife of leprosy in Early Modern England’, and Peder Clark (LSHTM) with an essay on “‘Problems of today and tomorrow”: prevention and the National Health Service in the 1970s’. All three have been sent feedback and encouragement to submit revised essays to the journal.

We are dedicating £5000 per year for a part-time Executive Secretary (ES) as work for several members of the Executive Committee (EC) has been getting quite onerous. We have increased the conference funding we give and we have had a significant increase in funding applications. We are committed to spending funds on conferences and enabling students to attend them but the administration involved is difficult to fit in with EC members’ everyday
workload. We have found an excellent ES, Trish Skinner, who knows the Society well. Carsten invited comments and there were none.

4. Membership Secretary’s Report (Claire Jones)
Claire Jones, reported that there were 304 members in 2017, over half from the UK, nearly 20% from the US, and 15% from Europe. Student membership is increasing, whilst otherwise individual membership is decreasing. There has been an increase in 2018 because of the annual conference. Carsten commented that it is important that people still join Societies – they offer intellectual communities. The SSHM has changed the ways in which the history of medicine is written and discussed. Like most learned societies, we have experienced a decline in membership; journals are provided electronically by universities, but with membership you can still get your printed journal through the door. We also organise conferences and we publish our book series. And, importantly, we provide you with an intellectual home.

5. Journal Editors’ Report (Christoph Gradmann, Vanessa Heggie, Trish Skinner, Dora Vargha)
Presenting the journal editors’ report, Trish Skinner thanked Graham Mooney who has departed the team, but is still on the Editorial Board. He has been replaced by Dora Vargha from the University of Exeter who has worked on the journal for about nine months. Pratik Chakrabarti also began the process of stepping down in 2017, so the editorial team now is Christoph Gradmann (University of Oslo), Dora and Trish. The submission rate in 2017 remained relatively stable. In the first six months of 2018, submissions have increased substantially. A priority identified in 2017 has been to bring diversity to the content, commissioning special issues and looking at submissions from non-English speaking countries; it is not just an issue of language which leads to them being excluded, so the team are working on inclusivity. The editors are proactively working with the Oxford University Press marketing team with special issues and virtual issues, and to attract people to the Society. Carsten thanked the team.

David Cantor reported on the book series, which has moved from Pickering and Chatto (who have been taken over by Routledge) to Manchester University Press. David manages edited volumes and Keir Waddington edits monographs. 2017 was our first full year with MUP. Following a hiatus year, moving from Routledge to MUP in 2016, the first books were published in the new series in 2017. As of today, we have 11 books in print or in press, and a couple more are in the pipeline. The series is very healthy. There are challenges with submissions where the author’s first language is not English and we are trying to address the issue. The editors therefore spend a lot of time on basic copyediting as well as seeing monographs through the review process, but this is being addressed by MUP. Carsten thanked David and Keir for their splendid work.

7. Gazette Editor’s Report (Anne Hanley)
Anne Hanley reported that the Gazette is running smoothly, with stylistic changes over the last few issues. There have been a few technical problems with distribution. Anne asked members to provide suggestions for improvements during the conference. She has been posting notices online encouraging submission of material. Carsten thanked Anne and
encouraged members to let her know if they have announcements to make, and added that the Gazette is also available on our website.

8. **Webmaster/Social Networking Report** (Victoria Bates)
Carsten Timmermann presented Victoria Bates’ work with the website and social media. It is difficult to keep up with all the high traffic on the twitter feed thanks to Victoria’s work in this role.

9. **Conference Coordinator’s Report** (Samiksha Sehrawat)
Samiksha Sehrawat reported that we have increased funding for conferences, with limits of up to £3000, but generally funds of between £200 and £1000 are awarded. In 2017, 10 conferences were awarded funding. Please see our website for criteria for funding, and the three deadlines per year. We generally give priority to conferences which support early-career colleagues, and which have economical budgets. We try to cover a range of periods and geographical breadth with our conference funding. We have more applications than we can fund. We already have some details planned for our next biennial SSHM conference at the University of Swansea, 9-11 July 2020. We think this will be our first conference in Wales, and it will commemorate our 50th anniversary. Carsten added that we have not awarded the maximum amount of £3000 because we have a lot of competition for the funds. He thanked Samiksha her work.

10. **Postgraduate and Early Career Officer’s Report** (Stephen Mawdsley)
Stephen Mawdsley reported on postgraduate and early career researcher activities. The SSHM Postgraduate Conference was held in Shanghai in 2017. We received 54 applications and invited 24 delegates to Shanghai. The next postgraduate conference is being planned at the University of Bristol for June 2019, which will include more training sessions for postgraduates and ECRs. Carsten thanked Stephen for keeping a lively programme going.

11. **Policy Development Officer’s Report** (Richard McKay)
Rich McKay’s work on policy mostly focused on the Statement of Values we drafted in 2017, working on reflections on a survey about the National Library of Medicine (USA). Rich reminded members that the EC will present the statement with invited speakers providing comments on the day following the AGM, with an opportunity to contribute in a Google document to follow. Carsten asked members to come to the next day’s roundtable as we have been thinking about what social history of medicine is and should be, and what work we do as social historians of medicine.

12. **Prizes and Bursaries Report** (Anna Greenwood)
The list of bursary recipients is included in the Trustees Report, and rules for applications are on the website. Trish highlighted that people without a university affiliation are eligible to apply. Carsten commented that we always receive inquiries from people who are not so early career anymore, and if members feel it is important to attend a conference but do not have the means, they should get in touch with the EC member with responsibility for bursaries, currently Anna Greenwood.

13. **Election of Members of Executive Committee**
There were no objections to the three re-elections of EC members – Victoria Bates, Richard McKay and Samiksha Sehrawat. There was one vacancy to fill as Erica Charters has stepped
down. There was one new candidate, Clare Hickman of the University of Chester, and there were no objections to her election.

Victoria Bates (proposed by Clare Hickman, seconded by Catherine Cox)
Clare Hickman (proposed by Claire Jones, seconded by Jonathan Reinarz)
Richard McKay (proposed by Jesse Olszynko-Gryn, seconded by Caroline Rusterholz)
Samiksha Sehrawat (proposed by Rosemary Wall, seconded by Richard McKay)

In rotation, the following members of the EC will be due to step down -

AGM 2018 – Carsten Timmermann, Rosemary Wall (if no longer Officers), Catherine Cox, Anna Greenwood, Anne Hanley, Stephen Mawdsley, Lisa Smith

AGM 2019 – Claire Jones

AGM 2020 - Victoria Bates, Clare Hickman, Richard McKay, Samiksha Sehrawat

14. A.O.B.
Claire Jones asked for photographs for publicity material and websites. We are designing a new flyer and we would like to depict real members of the society.

15. Date of Next AGM
Our next AGM will be held during the European Association for the History of Medicine and Health Conference in Birmingham, 27-30 August 2019.
**Trustees' Annual Report for the period**

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<td>01 2018</td>
<td>31 12 2018</td>
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**Section A**  
Reference and administration details

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<tr>
<th>Charity name</th>
<th>Society for the Social History of Medicine</th>
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<td>Other names charity is known by</td>
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<td>Registered charity number (if any)</td>
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<tr>
<th>Charity's principal address</th>
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<tr>
<td>CHSTM Room 2.36, Simon Building</td>
</tr>
<tr>
<td>University of Manchester</td>
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<tr>
<td>Manchester</td>
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<tr>
<td>Postcode</td>
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**Names of the charity trustees who manage the charity**

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<tr>
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<th>Office (if any)</th>
<th>Dates acted if not for whole year</th>
<th>Name of person (or body) entitled to appoint trustee (if any)</th>
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<tr>
<td>Dr Carsten Timmermann</td>
<td>Chair</td>
<td>To 16/11/2018. Remained on EC.</td>
<td></td>
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<tr>
<td>Dr Rosemary Wall</td>
<td>Secretary/Chair</td>
<td>Switched roles 16/11/2018</td>
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<tr>
<td>Dr Erica Charters</td>
<td>Treasurer</td>
<td>01/01/2018-05/10/2018</td>
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<tr>
<td>Dr Anna Greenwood</td>
<td>Treasurer</td>
<td>05/10/2018-date</td>
<td></td>
</tr>
<tr>
<td>Dr Victoria Bates</td>
<td>EC Member/Secretary</td>
<td>Secretary from 16/11/2018</td>
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<tr>
<td>Dr Michael Brown</td>
<td>EC Member</td>
<td>stepped down 01/09/2017</td>
<td></td>
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<tr>
<td>Dr Catherine Cox</td>
<td>EC Member</td>
<td></td>
<td></td>
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<tr>
<td>Dr Anne Hanley</td>
<td>EC Member</td>
<td></td>
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<tr>
<td>Dr Clare Hickman</td>
<td>EC Member</td>
<td>Elected 11/07/2018.</td>
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<tr>
<td>Dr Claire Jones</td>
<td>EC Member</td>
<td></td>
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<tr>
<td>Dr Richard McKay</td>
<td>EC Member</td>
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<tr>
<td>Dr Stephen Mawdsley</td>
<td>EC Member</td>
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<tr>
<td>Dr Samiksha Sehrawat</td>
<td>EC Member</td>
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<tr>
<td>Dr Lisa Smith</td>
<td>EC Member</td>
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</table>
Section B  Structure, governance and management

Description of the charity’s trusts

Type of governing document (eg. trust deed, constitution)

The charity was formed by a written Constitution, which was last amended in 2012 and is available on the SSHM website:

https://sshm.org/portfolio/the-society/

How the charity is constituted (eg. trust, association, company)

The charity is governed by its trustees, the elected members of the Executive Committee (EC), which meets at least three times per year.

Trustee selection methods (eg. appointed by, elected by)

The Chairperson and other officers are elected by the EC from among the elected members of the Committee. EC members must be members of the Society and are elected by the membership. Elected members serve for a term of three years. The Officers of the Society are: the Chair, the Treasurer, and the Secretary. Office holders may at the end of their term of office complete their elected period of membership of the EC. Office holders may complete their term of office of three years even if their elected period of membership of the EC has expired. Candidates for election must be proposed and seconded by other members of the Society. The editors of the journal and the book series are ex officio members of the EC (without voting rights). They are not trustees of the charity.

The trustees of the charity have paid due regard to the guidance published by the Charity Commission on public benefit.

Additional governance issues (Optional information)
You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

### Section C  Objectives and activities

#### Summary of the objects of the charity set out in its governing document

The objects of the Society set out in its Constitution are to advance the education of the public in the social history of medicine and in pursuance of that purpose to promote research and disseminate the results.

The charity's main activities in furtherance of its objects are the editing and production of a Journal, *Social History of Medicine*, [http://shm.oxfordjournals.org/](http://shm.oxfordjournals.org/), containing research articles and book reviews, as well as a series of scholarly books, *Social Histories of Medicine* [http://www.manchesteruniversitypress.co.uk/series/social-histories-of-medicine/](http://www.manchesteruniversitypress.co.uk/series/social-histories-of-medicine/). The Society maintains an international membership, holds a biennial conference on the social history of medicine, and sponsors selected other relevant scholarly conferences. The Society also represents the subject in relevant policy-making bodies. Publication in our outlets and attendance at conferences is open to non-members. Membership for students and the unwaged is subsidized. Members also benefit from reduced conference charges, and a number of bursaries are available to student members who wish to attend relevant conferences. With its activities the Society aims to foster understanding for and raise the profile of the social history of medicine in Britain and abroad. This includes lobbying activities relevant to members and more broadly, history of medicine as a discipline, and responding to issues in relation to the strategies of relevant funding bodies such as the Arts and Humanities Research Council, the British Academy, the Economic and Social Research Council or the Wellcome Trust. Funds raised from sales of the Journal and other relevant publications enable the trustees to fund its commitments and maintain a financial reserve.

#### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;

All trustees of the Society are volunteers. In 2018 it was agreed that the Society’s expanding activities required paid, part-time administrative support, which was put in place in April 2018.
Achievements and performance

In 2018 the charity continued its usual activities. The AGM in Birmingham in August 2019 received a series of detailed Officers’ reports for 2018, which are summarised below.

Membership
In December 2018 there were 356 members. The majority of our members came from the UK (55%; 54.9% in 2017) while most of the remaining members are from North America (13%; 18.4% in 2017) and Europe (15%; 15.1% in 2017). Student membership forms 31% (35.9% in 2017) while individual membership figures are at 56% (51.3% in 2017; 55.2% in 2016). The membership rates were: Student/Reduced: £24.00, €48.00, €36.00; Regular: £44.00, $88.00, €66.00.

Publications
The Society’s journal *Social History of Medicine* continues to thrive, and submission rates increased significantly in 2018. Professor Christoph Gradmann replaced Professor Pratik Chakrabarti on the Editorial Team. In 2018 the Society published 4 issues of the journal with a total of 35 articles and 74 book reviews in 900 pages, precisely on budget.

Launched in 2016, the book series with Manchester University Press, *Social Histories of Medicine*, continues to grow, with the publication of three monographs and one edited volume in 2018. These are:


John Chircop and Francisco Javier Martinez (eds.), *Mediterranean quarantines, 1750-1914*. March 2018


Four issues of the Society’s Gazette were printed and distributed without major issues. Each issue in 2018 received a healthy number of contributions (conference reports, CFPs, event notices, calls for applications etc.).

Conferences
The Society’s Biennial Conference was hosted by Liverpool University from 11-13 July 2018, with the theme ‘Conformity, Dialogue and Deviance in Health and Medicine’, including 182 papers and numerous panels and round tables. The organising committee collected valuable feedback to inform future conferences.

In 2018, the Society for the Social History of Medicine offered financial support to the following conferences or workshops. *NB conference payments are not synchronous with awards made.*
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
</tr>
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<tbody>
<tr>
<td>4-6 April 2018</td>
<td>Kathrin Hiepko, BSHS Postgraduate Conference, 3 day conference, Manchester</td>
<td>awarded £500</td>
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<tr>
<td>13-14 April 2018</td>
<td>Patricia Skinner, 'Diverse History/Hanes Amrywiol', 2 day conference, Cardiff</td>
<td>awarded £100</td>
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<tr>
<td>19-20 April 2018</td>
<td>Andrew Burchell, 'From Trauma to Protection: the 20th century as the children's century', 2 day conference, Warwick</td>
<td>awarded £500</td>
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<tr>
<td>3-6 May 2018</td>
<td>Sunny Harrison, 'Medieval Bodies Ignored: Politics, Culture and Flesh', 3 day conference, Leeds</td>
<td>awarded £800</td>
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<tr>
<td>4 May 2018</td>
<td>Manon Mathias, &quot;The Gut-Brain Axis&quot;: Cultural and Historical Perspectives', 2 day conference, Glasgow</td>
<td>awarded £311.47</td>
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<tr>
<td>25 May 2018</td>
<td>Joe Stadolnik, &quot;Trust me&quot;: the Language of Medical Expertise and Imposture in Britain 1400-1900', 1 day conference, London</td>
<td>awarded £250</td>
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<td>7 June 2018</td>
<td>Ellena Deeley, Postgraduate Medical Humanities conference, 2 day conference, Exeter</td>
<td>awarded £500</td>
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<tr>
<td>5 July 2018</td>
<td>Rebecca Wynter, 'Faith in Reform: Anniversaries, Memory and Mental Health in International Historical Perspective', 1 day conference, Birmingham</td>
<td>awarded £300</td>
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<td>7 July 2018</td>
<td>Kate Imy, 'The Body in Colonial India', 1 day conference, London</td>
<td>awarded £500</td>
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<td>July 2018</td>
<td>speaker support for SSHM Biennial conference, Liverpool</td>
<td>£232.40</td>
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<td>12-13 September 2018</td>
<td>Fabrizio Baldassari, 'Vegetative Powers', 2 day conference, Padua</td>
<td>awarded £600</td>
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<td>5-6 October 2018</td>
<td>Jennifer Wallis, 'Resuscitation, Reanimation and the Modern World', 2 day conference, Oxford</td>
<td>awarded £720</td>
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**Student and early career bursaries**

In 2018 the Society granted a total of £11008 in travel bursaries to the following students and scholars with no other means of support:

- Hannah-Louise Clark (Glasgow), Cara Dobbing (Leicester) and Yannis Stoyannides (independent) to attend Healthcare before Welfare States;
- Jasmine Wood (Strathclyde) for the BSHS conference; Hilary Buxton (Rutgers), Effie Karageorgos (Melbourne), Eliza Richardson and Eric Story (both Wilfrid Laurier University) for Care after the First World War; Freddie Stephenson (Nottingham) for Healthy or Unhealthy Cities?; Luisa Coutinho (Lisbon) and Mary Alcaro (Rutgers) for Medieval Bodies Ignored; Brian
Section D  Achievements and performance

DeGrazia (NYU), Lina Bonde (Humboldt), Renaud Chantraine (EHESS Paris) and Patrick McDonagh (EUI) for Comparative Histories of AIDS; Julie Powell (Ohio State) for No End to War; Marystella Ramirez Guerra (Aachen) and Elliott Reichardt (Cambridge) for the Postgraduate Medical Humanities conference. The following received bursaries to attend SSHM 2018 conference in Liverpool: Michaela Clark (Central Transvaal), Naomti Rendina (Case Western Reserve), Christopher Willoughby (Emory), Andrew Seaton (NYU), Kristen Brig (JHU), Christine Chisolm (Carleton), Claire Macindoe (Otago), Katherine Jones (Birmingham), Mateusz Zatonski (LSHTM), Kyuri Kim (Korea Institute of Science and Technology), Itai Bavli (University of British Columbia), Georgia Hare (Kent), Gillian Almond (QUB), Elodie Grossi (Paris Diderot), Freddie Stephenson (Nottingham), Daniela Reis (Innsbruck) and Manikarna Dutta (Oxford) all for the SSHM 2018 conference.

Two further applications were received for bursaries, but were declined on basis of eligibility.

Postgraduate Support and Training

SSHM was able to extend a number of resources and networking opportunities for PGT/PGR students in 2018. Planning for the PG Conference (at Bristol in June 2019) began in September 2018. The PGR Officer and EC members AH and VB collaborated on building a list of PGR/PGT programmes for the Society website. Breakfast-time training sessions for PGR/PGT students were delivered at the 2018 SSHM Conference in Liverpool, with EC members contributing.

Prize winners

The Society awards an annual prize, the Roy Porter Student Essay Prize, worth £500, for the best unpublished essay in the social history of medicine submitted by a postgraduate student. In past years the Society has also awarded up to six prizes of £100 each for the best undergraduate student essays in the social history of medicine. The undergraduate essay competition has been suspended due to lack of response.

The 2017 winner, as announced at the AGM of the Society in Liverpool in 2018, was Dr Kit Heintzmann (Princeton) for her essay 'Bedrooms and Barnyards: two Medicines in Revolutionary France'.

The 2018 Roy Porter Student Essay Prize will be announced formally at the AGM in Birmingham in August 2019.

Web and Social Media

The website and social media continued to thrive in 2018. We achieved our ‘best views ever’ in February 2018, superseding the previous record from September 2017. The website had international reach, particularly to North America. Most visitors to the website engaged with the whole site rather than just the ‘home’ page, with most visits being made to ‘upcoming events’. The viewing statistics for 2018 (33,452 views and 13,068 visitors) were an increase on the comparable 2017 figures (27,163 views and 10,033 visitors). Social media also continued to grow (figures used here were recorded in November 2018, and are compared with those from November 2017): Twitter followers: 3973 up from 3241. Facebook: 2632 up from 2535.

Section E  Financial review
Brief statement of the charity’s policy on reserves

The charity's assets slightly decreased during 2018, amounting to £82,709 in cash reserves at the end of the period.

The Society needs reserves to cover cash flow requirements and potential gaps in income, as well as to fund future changes in the running of the journal. Reserves are held in a savings account. The trustees judge the current level of reserves to be adequate.

The trustees have reviewed major risks. Procedures are in place to manage these risks. Income flow has been fairly steady over recent years, and as the Society does not have employees, risks are limited. Issues arising are discussed during Executive Committee meetings. The Committee meets three times per year.

Details of any funds materially in deficit

Net receipts for 2018 were -£2,297. This was largely due to a large increase in bursaries (up by 57%) and conference grants (up by 61%) awarded. Expenses were also increased through paying for society administrative support.

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity is almost wholly reliant on the income generated by its journal and other publications. As detailed above, we re-invest much of this into promoting the subject area through support for conferences and individual researchers.

Section F Other optional information

Statement of trustees’ responsibilities

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources of the period. In preparing financial statements giving a true and fair view the trustees should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy the financial position of the charity and enable them to ensure that the financial statements comply with applicable law and the Constitution. They are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Section G Declaration
The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

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<th>Signature(s)</th>
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<table>
<thead>
<tr>
<th>Full name(s)</th>
<th>Rosemary Cresswell</th>
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<table>
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<tr>
<th>Position (eg Secretary, Chair, etc)</th>
<th>Chair</th>
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INDEPENDENT EXAMINER’S REPORT

TO THE TRUSTEES AND MEMBERS OF
THE SOCIETY FOR THE SOCIAL HISTORY OF MEDICINE

I report on the accounts for the charity for the year ended 31st December 2018 which are set out on pages 10 to 12 and have been prepared on the basis of the accounting policies set out on page 12.

Respective responsibilities of trustees and examiner
The charity’s trustees are responsible for the preparation of the accounts. The charity’s trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

• examine the accounts under section 145 of the 2011 Act;
• to follow the procedure laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act; and
• to state whether particular matters have come to my attention.

Basis of independent examiner’s report
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a ‘true and fair view’ and the report is limited to those matters set out in the statement below.

Independent examiner’s statement
In the course of my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:
  • to keep accounting records in accordance with section 130 of the 2011 Act; and
  • to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Paul Cowham FCA DChA
Green Fish Resource Centre
46 - 50 Oldham St
Manchester M4 1LE
THE SOCIETY FOR THE SOCIAL HISTORY OF MEDICINE  
Receipts and Payments Accounts  
FOR THE YEAR ENDED 31 DECEMBER 2018  

<table>
<thead>
<tr>
<th></th>
<th>2018 Total £</th>
<th>2017 Total £</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Receipts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Income from charitable activities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Royalties OUP</td>
<td>21,829</td>
<td>28,076</td>
</tr>
<tr>
<td>Royalties Book Series</td>
<td>1,561</td>
<td></td>
</tr>
<tr>
<td>Editorial retainer</td>
<td>7,264</td>
<td>3,550</td>
</tr>
<tr>
<td>Membership fees</td>
<td>14</td>
<td>14</td>
</tr>
<tr>
<td>Conference income</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total receipts</strong></td>
<td>30,668</td>
<td>31,640</td>
</tr>
<tr>
<td>Investment income</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Interest</td>
<td>70</td>
<td>24</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>30,738</strong></td>
<td><strong>31,664</strong></td>
</tr>
<tr>
<td><strong>Payments</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Admin - Exec Secretary</td>
<td>2,500</td>
<td>0</td>
</tr>
<tr>
<td>Honoraria paid to editors</td>
<td>4,400</td>
<td>3,600</td>
</tr>
<tr>
<td>Editorial assistants' fees</td>
<td>1,685</td>
<td>315</td>
</tr>
<tr>
<td>Editorial office expenses (postage etc)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Editorial Board meeting expenses</td>
<td>895</td>
<td>1,272</td>
</tr>
<tr>
<td>Executive Committee meeting expenses</td>
<td>2,130</td>
<td>1,465</td>
</tr>
<tr>
<td>Website</td>
<td>48</td>
<td>46</td>
</tr>
<tr>
<td>Gazette, flyers, publicity</td>
<td>1,108</td>
<td>732</td>
</tr>
<tr>
<td><strong>Total payments</strong></td>
<td><strong>33,035</strong></td>
<td><strong>21,184</strong></td>
</tr>
<tr>
<td><strong>Net of receipts/(payments)</strong></td>
<td><strong>-2,297</strong></td>
<td><strong>10,480</strong></td>
</tr>
<tr>
<td>Bank+cash brought forward</td>
<td>85,006</td>
<td>73,079</td>
</tr>
<tr>
<td>Cash surplus/(deficit) in the year</td>
<td>-2,297</td>
<td>11,927</td>
</tr>
<tr>
<td>Bank+cash carried forward</td>
<td>82,709</td>
<td>85,006</td>
</tr>
</tbody>
</table>

Please note: all funds are unrestricted funds.
## Statement of Assets and Liabilities

**At the End of the Period**

<table>
<thead>
<tr>
<th></th>
<th>2018 £</th>
<th>2017 £</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Fixed assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tangible assets</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Cash assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bank deposit account</td>
<td>66,234</td>
<td>66,164</td>
</tr>
<tr>
<td>Bank current account</td>
<td>16,475</td>
<td>18,842</td>
</tr>
<tr>
<td></td>
<td>82,709</td>
<td>85,006</td>
</tr>
<tr>
<td><strong>Net cash assets</strong></td>
<td>82,709</td>
<td>85,006</td>
</tr>
<tr>
<td><strong>Net assets</strong></td>
<td>82,709</td>
<td>85,006</td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td>550</td>
<td>500</td>
</tr>
<tr>
<td><strong>Total assets at the end of the period</strong></td>
<td>82,169</td>
<td>84,506</td>
</tr>
</tbody>
</table>

Please note: all funds are unrestricted funds.

The financial statements were approved by the trustees on 29 August 2019 and signed on their behalf by:

Dr Anna Greenwood  
Treasurer
1. Accounting policies

As specified by the Charity Commission for non-company charities with gross income of £250,000 or less, the Society has prepared receipts and payments accounts.

2. Taxation

The charity's income and gains are not liable to taxation as long as they are applied for charitable purposes and provided its trading income arises from primary purpose trading or falls within the exemption for small trading.

3. Trustees’ remuneration and expenses

No trustee received any remuneration from the charity during the year. Costs of attending meetings and costs incurred in carrying out other duties as trustees are reimbursed. A total of £3,025 (compared to 2017: £2,737) was spent on travel for trustees, editors and Editorial Board members attending meetings and carrying out duties related to their roles. Journal editors (who are not trustees) received honoraria of £1,200 (editors) or £800 (reviews editor) each.
The charity's assets slightly decreased during 2018, largely due to a large increase in bursaries (up by 57%) and conference grants (up by 61%) awarded. Expenses were also increased through the employment of an executive secretary to help with society administration. In total the Society had £82,509 in cash reserves at the end of the period.

Some changes in the way we have accounted for things have been implemented this year. Namely, we have now listed our royalties from our journal (OUP), separately from our book series. Also, a new category has been made for administrative expenditure for the executive secretary. In 2017 payments made by OUP towards editorial expenses were logged as royalties, hence the seemingly large rise in the editorial retainer this year.

The Society needs reserves to cover cash flow requirements and potential gaps in income, as well as to fund future changes in the running of the journal. Reserves are held in a savings account. The trustees judge the current level of reserves to be adequate.

The trustees have reviewed major risks. Procedures are in place to manage these risks. Income flow has been fairly steady over recent years, and as the Society does not have employees, risks are limited. Issues arising are discussed during Executive Committee meetings. The Committee meets three times per year.
Social History of Medicine Co-Editors' Report for 2018 (AGM2019)

Editorship
Professor Christoph Gradmann (Oslo) replaced Professor Pratik Chakrabarti on the Editorial Team. Pratik was formally thanked in an Editorial.

Book Reviews
VH has prepared a separate report.

OUP Virtual Editorial Office
We are grateful for Natalia's assistance in the VEO throughout 2018, when we faced challenging workloads and managed the transition between editors.

Production and Flow
In 2018 the Society published 4 issues of the journal with a total of 35 articles and 74 book reviews in 900 pages, precisely on budget.

Editorial workload increased significantly, as illustrated in the VEO Report for 2018. We dealt with 118 new submissions and 124 revised manuscripts (total 242) compared with 99 and 88 (total 187) in 2017. This increase of nearly 30% was reflected in a growing backlog of articles on Advance Access awaiting assignment to a numbered issue.

Of 122 first decisions made in 2018, 55 (45%) were to Reject. The Co-Editors remain conscious of the need to manage flow.

Authorial Issues
2018 saw a number of examples of poor authorial practice which resulted in a revision of the Author Guidelines. This seems to have had a positive effect.

Special Issues
‘Cultures of Harm in Institutions’ (Louise Hide and Joanna Bourke, DV coordinating) – was published as 31.4 in 2018. We have a healthy queue of accepted proposals for issues up to 2022.

Virtual Issues
The Medicine and War VI guest edited by Michael Brown (Roehampton) and available in November 2018 was our most successful ever, contributing significantly to increased traffic to the journal. We thank Analise Mifsud at OUP for her support with this issue.

Roy Porter Prize
The Roy Porter Prize for 2018 is formally announced at the SSHM AGM 2019, but the Co-Editors note that there were 25 entries this year, and a shortlist of four, all of whom will be invited to submit their papers for consideration to SHM. CG represented the editors judging the 2018 Prize.

CG, PS and DV 12/8/2019
Report on Book Reviews for SHM AGM, Aug 2019

General Update for 2018

(Previous year's figures in brackets). During 2018 68 (64) individual book reviews were submitted and 72 (77) were published.

We published our second ‘essay review’ by Sasha Turner - “Slavery and the Production, Circulation and Practice of Medicine” appeared in volume 31.4. Three book reviews were also highlighted as a ‘Focus on Modern Ayurveda’ in volume 31.2.

Although submissions have picked up slightly since 2017, we are seeing a decline in the number of books being sent ‘on spec’ from publishers, and an increase in requests to review ebooks rather than being provided with hardcopies. As I have been in post for 5 years I will be stepping down during the 2019-20 academic year, and it is likely that the next book reviews editor will need to be more proactive in soliciting new books, or that the reviews section will need to decrease from ~20 to ~17 books per volume.

My thanks to Geraldine Gnych who settled quickly into her job and has been a fantastic assistant.

Virtual Issues


Vanessa Heggie

25 Jul. 2019
SSHM Book Series

Editors’ Report for 2018
SSHM AGM,
Birmingham

General
David Cantor and Keir Waddington

After the successful launch of *Social Histories of Medicine* with MUP in 2017, 2018 has seen the series has continued to prosper. 2018 also saw a series of talks on ‘Getting published’ aimed at postgraduates and early career researchers. Earlier teething troubles were encountered over copyediting were resolved, but concerns were expressed about the marketing and visibility of the series. With many of the titles focusing on the nineteenth and twentieth century, and on Britain and Europe, a key challenge for 2019 will be to recruit an additional editor to extend the geographical and chronological reach of the series.

The website for the book series is: [http://www.manchesteruniversitypress.co.uk/series/social-histories-of-medicine/](http://www.manchesteruniversitypress.co.uk/series/social-histories-of-medicine/)

*Edited Volumes*
David Cantor

As mentioned last year, 2018 was expected to will be a slow year for the publication of edited volumes, with numbers picking up in 2019 when the current tranche of volumes comes through. One edited volume was published in 2018, with one other in press. By the end of the year two full manuscripts were under contract, with publication dependent on internal reviews of the revised manuscripts; three proposals were under contract, publication subject to external reviews of the full manuscripts; and one proposal and two full manuscripts were out for review. In addition, I also took responsibility for one single-authored monograph, which Keir was unable to oversee due to a conflict of interest: by the end of the year, this volume was under contract, with publication dependent on an internal review of the full manuscript. In general, the edited side of the series is healthy, with on-going discussions with several editors concerning potential books.

*Monographs*
Keir Waddington

With the transfer to MUP, a growing number of proposals and book manuscripts have been received, although this dropped off since the latter half of 2018. During 2018, 5 proposals (including sample chapters) were submitted, with 1 rejected. Three monographs were published in 2018, with a further three scheduled for publication in 2019. Although there is a need to extend the geographical and chronological reach, overall the monograph side of the series continues in good health, with MUP doing a good job in passing manuscripts / proposals on for us for consideration.
BOOKS IN THE MUP SERIES PUBLISHED IN 2018

Julian Simpson, *Migrant Architects of the NHS: South Asian Doctors and the Reinvention of British General Practice (1940s-1980s).* February 2018

John Chircop and Francisco Javier Martinez (eds.), *Mediterranean quarantines, 1750-1914.* March 2018


The 2018 issues were printed and distributed without major issues. Although I am continuing to use Printdomain, OUP has expressed an interest in bringing the Gazette printing in-house. The only ongoing problem has been with the ALDL, who frequently misplaced their deposit copies of the Gazette (the BL legal deposits appeared to have no trouble receiving theirs). Although I began sending the ALDL copies by registered post, I continued receiving letters of non-receipt. When I flagged this with the ALDL and informed them that copies of the issues in question had been received and signed for by someone at the ALDL, I was told that it is not their policy to sign for deliveries. Unfortunately, this problem is ongoing.

Each issue in 2018 received a healthy number of contributions (conference reports, CFPs, event notices, calls for applications etc.). However, the quality and style of contributions continued to be variable. I therefore requested that contributors revise and resubmit if the quality is particularly poor. This has, on the whole, been a successful policy.
Much like in 2016 and 2017, my efforts on behalf of the Society this year were concentrated in one area: refining and disseminating a statement to articulate the values of the social history of medicine.

Some background: in June 2015 I submitted a Freedom of Information Act request to the U.S. National Institutes of Health, as part of a broader aim of articulating the value and utility of the social history of medicine. This submission was to acquire digital copies of more than 600 responses submitted as part of that organisation’s request for information regarding the value of the programs and resources run by the National Library of Medicine. Having received the responses, in 2016 I searched the statements for justifications of the importance of the history of medicine. In my analysis, I grouped the specific justifications I found into four broad themes: the ethical; the contextual; the inspirational and foundational; and the educational, civic, and political. These thematic categories, as well as some of the specific examples included in the NIH responses, formed the basis of the draft statement of values I submitted to the Society’s executive committee for review and discussion.

Throughout 2017, I led further discussions about the statement of values during our executive meetings, and guided a subcommittee to the completion of a finalised working paper in December. In 2018 I solicited suggestions for panellists and organised a lunchtime panel for the Society’s July conference in Liverpool where five speakers engaged with the statement and conference attendees shared feedback.

Also in 2018, with help from colleagues I submitted a response on behalf of the Society in March to the British Academy informing them of our relative preparedness to respond to proposed changes to open access requirements for journal articles and monographs. In September, I assisted Rosemary Cresswell in the submission of a response to the Arts and Humanities Research Council regarding that organisation’s proposed strategic plan.
I am pleased to report that the SSHM was able to extend a number of resources and networking opportunities for PGT/PGR students over the last year.

1. SSHM PG Conference - Planning
   a. Planning for the PG Conference (to be held in June 2019) began in September 2018
   b. The University of Bristol will be hosting the event
   c. Special thanks to Anne, Victoria, Trish, Rosie, Anna, and Vanessa

2. SSHM Graduate Programme Database
   a. Beginning in 2018, EC members Anne, Victoria, and Stephen collaborated on building a list of PGR/PGT programmes for the Society website
   b. The list will be maintained by the webmaster

3. Social Media
   a. EC Members continue to post regularly on the SSHM Twitter profile about PGR/PGT matters
   b. Special thanks to Anne, Victoria, Rosie, and Carsten

4. PG Training Sessions
   a. Organized and held training session for PGR/PGT students at 2018 SSHM Conference in Liverpool.
   b. Special thanks to Carsten, Anne, Samiksha, Trish
10b Nominations for Election and Re-Election to the Executive Committee

Dr Cara Dobbing (Leicester)
Nominated by Anna Jamieson and Sophie Almond, members of the Society
Candidate statement:
Having just graduated from my PhD, I wish to continue working within the history of medicine discipline. Being part of such an important society will aid me in my wider career goals, as important links can be forged between scholars of similar interests in order to further the research of this valuable area of study. Having presented at the society’s 2018 conference in Liverpool, I gained a great sense of the community of academics that is currently thriving in such an exciting area of history. I have been fortunate enough to have been awarded grants from the society to present at important conferences, both in the UK and overseas, throughout my PhD. As a working-class, self-funded candidate this was valuable in furthering my pursuit into academia. As a point of gratitude, if successful, as a member of the executive committee, I would aim to assist PhD and ECRs as much as possible with the society’s help. In an uncertain academic climate, I believe that encouraging and promoting the work of those at an early stage of their careers is of utmost importance, and I would endeavour to do this in my role on the committee.
The research conducted throughout my thesis, and that which I aim to continue, focuses on the movement of pauper lunatics in nineteenth century Cumberland and Westmorland. Bringing a voice to those who remain silent in history, particularly those who were institutionalised, is extremely important to my work. As a candidate for the position on the executive committee, I would endeavour to pursue the recounting of history from below.
My experience of aiding the research of people’s ancestors in lunatic institutions has helped me to widen the readership of my work. By linking records of people in the past to their living relatives, a real emotional connection can be made to the research undertaken as part of an academic project. As is becoming increasingly clear, widening the impact of research is key to the future of the discipline. Through social media, blogging and podcasting, those without access to academic material can benefit from the knowledge of historians. I encourage the sharing of ideas among non-academics and academics alike, as history is about perspectives, and increasing these can only lead to an expansion of our knowledge. I believe that the society’s digital presence can be an important tool in this strategy.
Having been a member of the society throughout my PhD, an avid reader of the journal, and having been a lucky recipient of bursaries, I believe that I can dedicate my time and knowledge to being a valuable member of the committee. I am willing to work passionately to support the agenda of early career academics, and am open to giving advice about the PhD process. I would love to be a part of such an established society that aligns closely with my beliefs and research interests.

Dr Laura Kelly (Strathclyde)
Nominated by Georgia Grainger and Matthew Smith, members of the Society
Candidate statement
I would love the opportunity to join the executive committee of the Society for the Social History of Medicine. I am currently director of the Centre for the Social History of Health and Healthcare, which is the largest centre for the history of medicine in Scotland, and senior lecturer in the history of health and medicine at the University of Strathclyde. The CSHHH, run jointly by the University of Strathclyde and Glasgow Caledonian University, was established in 2005 and its objective is to produce the highest-quality research, knowledge exchange and teaching on all aspects of the social history of health and healthcare. Over the last ten years, the CSHHH has grown considerably and is now one of the UK’s largest groups of health historians, encompassing 23 staff and postdocs and 14 PhD students. It would be an honour to join the executive committee of the Society for the Social History of Medicine and represent the CSHHH in this way. Moreover, the Executive Committee currently does not have a member based in Scotland. Given the links between the CSHHH and other Scottish
universities with researchers in the medical humanities (such as the University of Edinburgh and the University of Glasgow), I would hope to more broadly represent members based in Scotland. Membership of the executive committee would allow me to have a direct role in the fostering and development of the key society for my discipline. I am passionate about and dedicated to working in the field of medical humanities and would really relish the opportunity to be involved in helping to shape the field in the future. I have always enjoyed the opportunity to engage with researchers in my field, as evidenced by recent interdisciplinary workshops and conferences I have organised over the last number of years, and membership of the committee would enable me to be involved in the organisation of such events in the future.

I currently serve as international secretary for the Women’s History Association of Ireland, and have also served as a committee member for the Irish Economic and Social History Society and the Irish Network for the History of Science, Technology and Medicine. I will therefore be able to bring these experiences to this role, if elected. Finally, as a relatively recent PhD graduate (2011), supervisor of five doctoral students working in the medical humanities, and current director of our MSc in Health History programme here at the University of Strathclyde, I would be particularly interested in helping to foster the career development of members of the society who are at an early career stage. Given my research interests in the history of birth control and the history of medical education and the medical profession, I am interested in how historical research can inform contemporary debates. Therefore, I would also be interested in how the SSHM could potentially engage more broadly with the public and disseminate our members’ research more widely.

Dr Rebecca Wynter (Birmingham)
Nominated by Vanessa Heggie and Leonard Smith, members of the Society
Candidate statement

I have been a member of the Society for the Social History of Medicine for over ten years. In that time, the organisation has proved an anchor for me and my research. I would like to give back to the Society, as well as offer a different kind of voice to the Executive Committee; one that might add to the range of insight already represented, in turn aiding younger or more recent members whose experiences are frequently not the comparatively-linear path that others have trod. Moreover, universities, scholars, and the Humanities are all currently facing a gamut of far-reaching issues—this feels especially true in the UK post-2016, but the experiences are international. I would like to help shield early career researchers as far as possible from the worst of the plans afoot in the UK and Ireland (including Plan S), and also help build more robust international networks of humanities scholars in Europe and embracing the Global South and elsewhere. SSHM is in an excellent position to help direct a positive future, and I would like to be a part of that.

In return, I can offer SSHM skills and expertise. I am the Reviews Editor for Quaker Studies, the academic journal of the Quaker Studies Research Association. I also serve on the Friends’ Historical Society Executive Committee, being on the Grants Board and making funding decisions, and acting as an editorial advisor should the Editor require. I have also undertaken editorial work in relation to two edited collections and two special issues, as well as in a more informal capacity.

My long-term research is rooted in the history of mental health and psychiatry, especially between 1780 and 1940. I have also worked on the history of disability, neurosurgery, medicine and war, medical pacifism, ambulance, and the history of burn injuries.

In short, I have experience, skills and expertise to offer the Executive Committee of the Society for the Social History of Medicine—but I am interested in joining the Committee because I want actively to contribute to the health of the field and the wellbeing of those who work within it.
EC Members seeking Re-Election

Dr Rosemary Cresswell
I have been a member of the EC since 2006, and was Secretary to the Society for two terms from 2012-18, becoming Chair through election by the EC in November 2018. I am seeking ratification of my continued service on the EC until August 2022.

Dr Anne Hanley
I am standing for re-election to the SSHM Exec Committee as the Society’s new webmaster, in which role I aim to promote the work of the Society.

Dr Stephen Mawdsley
As an academic lecturer, social historian of medicine, and current member of the EC, I am a firm believer in the value and relevance of the Society for the Social History of Medicine. At this time of rapid change in higher education, I am excited about bringing my training and experience to the EC and contributing to the Society’s important mandate. I am committed to improving the networking and educational experiences of graduate students, as well as improving the accessibility of published materials within the sector.

Dr Lisa Smith
I have served on the Executive Committee for several years, serving in a variety of roles (e.g. Webmaster and SHM Editorial Board Secretary). I am also a Lecturer in Digital History with an extensive background in blogging and tweeting. In my scholarship and teaching, I have long been a supporter of opening access to knowledge and education, while also being aware of the potential inequities of open access as it is often conceived. The way that I can contribute most meaningfully to the Society at this point is as part of an EC working group that is looking at the Plan S issue for forcing Open Access publication by 2021. My skills (and networks) for online writing, my understanding of journal publication, and my interest in Open Access/digital cultures will be assets in lobbying for a more equitable and feasible Plan S.